

State Fire Marshal

Required

Fire Watch Procedures

Property Name: _____

Property Address: _____

Owner or Contractor Name: _____

Owner or Contractor Address: _____

Owner or Contractor 24 hour Contact number: _____

Date Fire Watch is to Commence: _____

Property that has been required to provide a fire watch by the State Fire Marshal must comply with the following:

1. The person (s) conducting the fire watch must be at least 18 years old.
2. At least one person will be inside of the building at all times until fire watch has been terminated by this office.
3. Fire watch is the lone responsibility of the person (s) involved in this procedure.
4. Person (s) shall remain awake, alert and be capable of properly identifying the fire or other emergency and carry out this procedure.
5. Person (s) shall be provided with a reliable means of communication such as a properly charged and activated cellular phone or immediate access to a land line phone.
6. Person (s) shall be familiar with the buildings address and geographical location of the building.
7. Person (s) shall be knowledgeable of emergencies number **(9-1-1)**.
8. Records shall be kept on file for review to include the name (s) and times person (s) are conducting fire watch.
9. Maintain a log to show times where person (s) conducted rounds of the facility.

**The State Fire Marshal's Office must inspect any building before a fire watch is terminated.
The State Fire Marshal's Office can be contacted at 334-241-4166.**

Owner or Contractor Signature: _____ **Date:** _____