



State of Alabama
Office of the Attorney General

E-mail completed form to Angela Aatcheson at aatcheson@ago.state.al.us.

PROPOSAL TO SETTLE CIVIL ACTION

Date: Office of the Attorney General Name: _____

Agency: _____

Telephone: _____

E-mail: _____

Style: _____ v. _____

Court: _____ District: _____ Division: _____

Civil Action Number: _____

Parties to be represented:

Opposing Counsel:

Name: _____

Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Claims (include underlying facts and a description of loss, noting any substantive or procedural problems and defenses):

Why this case should be settled:

Strengths:

Proposed settlement terms:

Total cost to state or total recovery by state in settlement:

Is case covered by Employee’s Liability Trust Fund?

 Yes No

Any known insurance coverage:

Advantages and disadvantages to proposed settlement (include financial and state interests to be served):

Position of parties represented on proposed settlement:

Your recommendation and other comments:

RECOMMENDATION:

Division Chief: _____

Chief Deputy: _____

Attorney General: _____